**HPDC Professional Development Tracking Sheet – School Treasurer**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ License Expiration Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Contact Hours**

Standards for Professional Development:

* 1. Leadership: School treasurers participate in a leadership role within the district.
  2. Financial Management: School treasurers demonstrate a clear understanding of financial resources and manage those resources in collaboration with the board of education and district leadership.
  3. Facilities, Property and Capital Asset Management: School treasurers provide fiscal leadership in the management of capital assets and support services.
  4. Communication and Collaboration: School treasurers communicate and collaborate effectively with the board of education, district leadership and stakeholders.
  5. Professionalism: School treasurers are committed to a high level of professionalism in their conduct and adhere to established ethical standards.

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| **Date** | **Contact Hours Awarded** | **Professional Development Activity** | **Standard**  **1** | **Standard**  **2** | **Standard**  **3** | **Standard**  **4** | **Standard**  **5** | **Which goal(s) does this meet on your IPDP?** |
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